



ACEDC Draft Board Meeting Agenda

Thursday, September 18, 2025

7:30 a.m. to 9:00 a.m.

Hybrid Meeting:

Physical Location: 1590 Route 7 South, Suite 8, Middlebury, VT 05753

Remote Access: Teams

[Join the meeting now](#)

Meeting ID: 246 986 207 225 4

Passcode: L3xj2RC3

Dial in by phone (audio only) +1 802-377-3838 Phone conference ID: 845 294 967#

<u>TIME</u>	<u>TOPIC</u>	<u>DOCUMENTS ON SHAREPOINT</u>
7:30 a.m.	Introductions Changes to Agenda (VOTE) Reporting: <ul style="list-style-type: none">• August Minutes (VOTE)• August Staff Activity• August Financials• August M&C Activity	1. Draft Minutes – August 21 2025 2. Staff Report – August 2025 3. August Financial Package 4. August 2025 M&C Report
7:45 a.m.	Citizen Comments: Opportunity to raise or address issues not otherwise included on this agenda.	
7:50 a.m.	Action: <ul style="list-style-type: none">• None	
8:05 a.m.	Information/Discussion: <ul style="list-style-type: none">• Staffing Update• Annual Meeting Update• Bristol Town Admin. Intro• Workforce Expansion Coordinator Intro	5. Assistant Director Job Description 6. None. 7. None. 8. None.
8:50 a.m.	Executive Session: None anticipated.	Next Board Meeting: Thursday, October 16 th
8:55 p.m.	Actions on matters discussed in Executive Session: None anticipated	
9:00 a.m.	Adjourn	