



ACEDC Draft Board Meeting Agenda

Thursday, October 15, 2026

7:30 a.m. to 9:00 a.m.

Hybrid Meeting:

Physical Location: 1590 Route 7 S, Suite 8, Middlebury, VT 05753

Remote Access: Teams

[Join the meeting now](#)

Meeting ID: 246 986 207 225 4

Passcode: L3xj2RC3

Dial in by phone (audio only) +1 802-377-3838 Phone conference ID: 845 294 967#

<u>TIME</u>	<u>TOPIC</u>	<u>DOCUMENTS ON SHAREPOINT</u>
7:30 a.m.	Introductions Changes to Agenda (VOTE) Reporting: - September Minutes (VOTE) - Staff Activity & Operating Strategy Update - September Financials	1. Draft Minutes – September 17, 2026 2. ACEDC Operating Strategy 3. September Financial Package
7:50 a.m.	Citizen Comments: Opportunity to raise or address issues not otherwise included on this agenda.	
7:55 a.m.	Action: None.	
8:00 a.m.	Information/Discussion: - Update on membership attraction & retention - Part-time position	4. Member prospect & renewal spreadsheet 5. Special Projects Manager Job Description 6. Special Projects Manager Board Memo
8:45 a.m.	Executive Session: Personnel discussion	Next Board Meeting: Thursday, November 19 th
8:45 a.m.	Actions on matters discussed in Executive Session: None	
9:00 a.m.	Adjourn	